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| Job Title: | Advice and Guidance Advisor |
| Work Place/Region: | |
| Job Description: | <p>Experience in careers field essential.</p> <p>Qualification in Advice and Guidance, or suitable careers qualification considered.</p> <p>Essential will provide information, advice and guidance both inside and outside of the vocational learning programme to assist learners achieve their full potential and qualifications.</p> <p>Support will be provided to the learners by working closely with multiple agencies, to include establishments in education, health, youth work, social welfare and the Learner Mentor employed by the company to ensure complete service.</p> <p>Learners will be engaged in careers and job search tactics and strategies for career development focus and employability reasons and encouraged to work in partnership with external parties.</p> <p>Predominantly will conduct one-to-one or small group activities with learners, and support learners to meet their plans of action whilst keeping detailed records of interaction.</p> <p>Required to obtain information about careers, occupations and opportunities for employment, training and further study.</p> <p>Will provide advice and guidance to employers also.</p> |
| Closing Date: | |